

# Fire Door Inspection Checklist

**2026 Edition**

Aligned with BS 8214:2016 and the  
Fire Safety (England) Regulations 2022

11-Point Inspection Checklist  
Printable A4 Format with Tick Boxes

**Door Reference:** \_\_\_\_\_ **Location:** \_\_\_\_\_

**Inspector:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## 1. Door Leaf

- ☐ Door leaf is free from damage, holes, or cracks
- ☐ No visible warping or bowing
- ☐ Fire door label/plug is present and legible
- ☐ No unauthorised modifications (cat flaps, vents, etc.)

## 2. Frame

- ☐ Frame is securely fixed to the wall
- ☐ Frame is square (door operates freely without binding)
- ☐ No damage to frame or architrave
- ☐ Gap between frame and wall is properly sealed/filled

## 3. Gap Measurements (BS 8214:2016)

### Gap Tolerances

Head & Jambs: 2-4mm | Threshold: 8-10mm | Smoke doors without drop seal: 3mm max

- ☐ Head gap: \_\_\_\_mm, \_\_\_\_mm, \_\_\_\_mm (measure at 3 points)
- ☐ Hinge jamb gap: \_\_\_\_mm, \_\_\_\_mm, \_\_\_\_mm (measure at 3 points)
- ☐ Lock jamb gap: \_\_\_\_mm, \_\_\_\_mm, \_\_\_\_mm (measure at 3 points)
- ☐ Threshold gap: \_\_\_\_mm

#### 4. Intumescent Seals

- ☐ Intumescent seals are fitted (check door edge or frame rebate)
- ☐ Seals are continuous with no breaks or missing sections
- ☐ Seals are not painted over, damaged, or deteriorated

#### 5. Smoke Seals (if FD30S/FD60S rated)

- ☐ Smoke seals (brush or blade type) are fitted
- ☐ Smoke seals are intact and not compressed/worn
- ☐ Threshold seal or drop seal fitted (if smoke control required)

#### 6. Hinges

- ☐ Minimum 3 hinges fitted (more for doors >2200mm or >54kg)
- ☐ All hinge screws are present and tight
- ☐ Hinges are CE/UKCA marked and meet BS EN 1935 Grade 13
- ☐ No excessive wear or movement in hinge pins

#### 7. Self-Closing Device

- ☐ Self-closer is fitted and operational
- ☐ Door closes fully from any angle (test from 5°, 30°, 60°, 90°)
- ☐ Latch engages fully when door closes
- ☐ Closer body and arm are securely fixed
- ☐ No wedges, hooks, or unauthorised hold-open devices

## 8. Locks and Latches

- ☐ Latch/lock operates smoothly
- ☐ Strike plate is correctly aligned with latch
- ☐ Intumescent protection fitted around lock/latch (if required)

## 9. Handles

- ☐ Handles are secure and operate smoothly
- ☐ No damage or excessive wear

## 10. Glazing (if applicable)

- ☐ Glazing is intact with no cracks or damage
- ☐ Fire-rated glazing beads are in place
- ☐ Intumescent glazing seals are fitted and intact

## 11. Signage

- ☐ "Fire door keep shut" sign present on both sides
- ☐ Signs are legible and in good condition

### Overall Result:

☐

**PASS**

☐

**FAIL**

### Notes / Defects Found:

---

---

---

---

---

---

---

---

## References

- BS 8214:2016 - Code of practice for fire door assemblies
- Regulatory Reform (Fire Safety) Order 2005
- Fire Safety (England) Regulations 2022
- Approved Document B - Fire Safety (Volume 2)

### Digitise Your Inspections

Stop using paper checklists. Complete BS 8214 surveys on your phone with photo evidence and instant PDF reports.

- Photo evidence for every defect
- Instant PDF report generation
- Offline capability
- Bill of Materials export

**Start your 14-day free trial at [www.ignistrack.com](http://www.ignistrack.com)**

#### Disclaimer

IgnisTrack is a tool to assist with fire safety record-keeping.  
The Responsible Person remains legally responsible for fire safety compliance.